

Diana Larsen and Esther Derby
present:

THE SECRETS OF AGILE TEAMWORK: BEYOND TECHNICAL SKILLS

Portland, Oregon
December 5-7, 2006

Are you ready to take your Agile team to the next level?

Beyond technical skills, Agile success depends on productive self-organizing teams. How do you develop, grow, and maintain a functioning self-organizing team? It's not magic, but it doesn't just happen either. Effective self-organizing teams rely on personal and interpersonal effectiveness. In this hands-on workshop, we'll discover the secrets to developing the skills you need to succeed and lead on a self-organizing team.

Facilitators Esther Derby and Diana Larsen

Audience Team leaders, team coaches, XP coaches, ScrumMasters and other software professionals leading and working in teams. **Pre-requisites** A desire to be the best team member or team leader possible.

Benefits Team members learn to:

- Improve the quality of interactions with customers and others outside the team
- Increase the speed and effectiveness of feedback
- Contribute to an environment for team success

Course Outline

1. Communication
 - 1.1. External processes of communication
 - 1.2. Internal processes of communication
 - 1.3. Untangling miscommunications
 - 1.4. Communication practice
2. Navigating Conflict
 - 2.1. Four types of conflict
 - 2.2. Recognizing and intervening on conflicts
 - 2.3. Conflict case studies activities
 - 2.4. Navigating conflict practice
3. Feedback
 - 3.1. The goal of peer-to-peer feedback
 - 3.2. Feedback guidelines
 - 3.3. Feedback giver and receiver responsibilities
 - 3.4. Feedback practice
4. Shared Leadership
 - 4.1. Shared leadership behaviors
 - 4.2. Recognizing and encouraging leadership behaviors activities
 - 4.3. Shared leadership practice
5. Team Formation
 - 5.1. Stages of team formation
 - 5.2. Diagnosing team development
 - 5.3. Supporting effective team development
 - 5.4. Team formation practice
6. Personal and Organizational Change
 - 6.1. How change effects individuals and groups
 - 6.2. Strategies to support people through change
7. Transition practice to work

Registration

Workshop registration fee for the three-day workshop is \$1200. To ensure the optimal workshop experience for everyone, registration is limited to no more than 3 individuals from the same organization.

Register Early

To encourage the highest quality learning and interaction, attendance in this workshop is limited to 12 participants. When the list of registered participants reaches 12, we will start a short waiting list in case of last minute cancellations.

To register, print and mail the attached form. Send form and payment to Esther Derby Associates, Inc.

When registering 2 or 3 team members from the same organization, please fill out a separate form for each person, though you may aggregate the payment.

Time

The workshop begins at 9:00 a.m. on Tuesday, Dec. 5, 2006, and continues with day and evening sessions through 5:00 p.m. on Thursday, Dec. 7, 2006. Arrange flights home no earlier than 7:00 p.m., Dec. 7.

Location

We have reserved the school library and an adjoining classroom at The Kennedy School in Portland, OR, for our workshop sessions.

<http://www.mcmenamins.com/index.php?loc=57&category=Location%20Homepage>

We have arranged for a block of rooms in the hotel for our workshop participants. Deadline for reserving a guaranteed room at the hotel is Nov. 10, 2006, though rooms may still be available after that date. Please mention FutureWorks Consulting/The Secrets of Agile Teamwork for the best rate when reserving your room.

The hotel is located 4 miles (about 10 minutes) from Portland International Airport, within easy walking distance (.5 – 1.5 miles) of the Alberta Arts District (<http://www.artonalberta.org/>) with numerous shops and restaurants available, and near a pharmacy and supermarket for incidental purchases.

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Please print this form and mail it to:

Esther Derby Associates, Inc.

3620 11th Avenue South

Minneapolis, MN 55407

If you are paying by credit card, you may fax the form to 612-724-8115.

Fee for The Secrets of Agile Teams Workshop is \$1200. Participants are responsible for travel and lodging.

Name:

Address:

Address:

Email:

Phone:

Please indicate:

Payment in full (\$1200)

Deposit (\$300, non-refundable. Balance due by November 6, 2006.)

Form of payment:

Check (payable to Esther Derby Associates, Inc.)

Visa o MasterCard o American Express

Card # _____ Expiration MM/YYYY: ____/____

The workshop location is The Kennedy School.

<http://www.mcmenamins.com/index.php?loc=57&category=Location%20Homepage>

For reservations, please contact the Kennedy School directly at (503) 249-3983 or toll-free at (888) 249-3983. ***Be sure to mention the Secrets of Agile Teamwork.***

Refunds and Cancellations: Cancellations will be accepted through November 6, 2006 and a refund given (less the \$300 non-refundable deposit).

After November 6, 2006 we encourage you to find a substitute to take your place in the workshop. Between November 6 and November 14, 2006, we will make a 50% refund (less \$300 non-refundable deposit). Cancellations after November 15, 2006 will not be refunded.